



## WOODPLUMPTON PARISH COUNCIL

MEETING TO BE HELD IN SIMON'S LOUNGE  
PRESTON GRASSHOPPERS  
LIGHTFOOT GREEN LANE, WOODPLUMPTON  
on MONDAY 17<sup>th</sup> JAN 2022 AT 7.00pm.

**ALL attendees MUST refer to the Covid Method Statement on the Parish Council website before attending. Due to the high rates of the Omicron variant, attendees are also requested to check their Lateral Flow Test is negative prior to attending.**

### 1. APOLOGIES FOR ABSENCE

2. **APPROVAL OF THE MINUTES** of the Parish Council Meeting held on 15<sup>th</sup> Nov 2021.  
The Chairman is required to sign the Minutes as a true record.

### 3. DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the Agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

**Members are required to request a written dispensation to set the 2022/23 precept by signing and returning the dispensation form prior to the meeting.**

### 4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here, **however, it would be helpful if the public could inform the Clerk of their intention to participate in advance of the meeting.**

**Mr and Mrs Brown (Cottam Post Office) wish to attend regarding Agenda item 6.**

### 5. NW PRESTON DEVELOPMENT

As detailed in the November Minutes, a virtual meeting was arranged with LCC and PCC officers to discuss the Parish Council's complaints regarding development in NW Preston. The meeting took place on the 22<sup>nd</sup> Nov.

**Local Centre** - Officers stated that they felt it was acceptable to delete the local centre from the Taylor Wimpey application due to viability issues and the fact community facilities had been approved at the Wainhomes site, however planning committee members agreed the application should be deferred following objections from residents and the Parish Council. It was stated that developers have obligations to contribute towards the east west link road (EWLR) and provide affordable housing – and as Taylor Wimpey also need to reserve land for a school - further discussions are taking place regarding the viability of the site. The Parish Council was asked to note that the EWLR contribution has increased from £2,738 per dwelling to £6,500 per dwelling making the site less viable in financial terms.

Members have since been informed that the plans were resubmitted to include 1 hectare of land for a local centre – but to achieve this, the City Council has accepted that the site will not provide any affordable homes and will contribute substantially less to the EWLR. **The application was subsequently approved on the 6<sup>th</sup> January.**

**Lack of connectivity to the EWLR** – The Taylor Wimpey application still proposes an additional exit on to Tabley Lane which Members have opposed. LCC officers explained that applications are assessed on a holistic and independent basis and although each site may initially lead to an increase in local traffic until the infrastructure is in place, **use of Tabley Lane will be discouraged once the EWLR is open.**

**Realignment of Hoyles Lane** – It was questioned how the plans were approved when the pavement is very wide at one end, then reduces to nothing. LCC explained that it the design received technical approval as a shared footpath and cycleway but when work started on site, the visibility element was not compliant. The works were halted mid process so the layout on site is not how the finished design will look. Work has stopped because BT need to put additional poles in but **the scheme should be complete by the end of December.**

**Lightfoot Lane** – The priority of the junction at Lightfoot Lane / Mayflower Drive was altered to accommodate construction of the Redrow estate, however the priority should have been changed back once the Lightfoot Lane junction with Tom Benson Way was permanently closed. **LCC confirmed the priority of the junction was being looked at by the City Deal team.**

**Enforcement concerns** – PCC officers confirmed that there is a backlog of cases and efforts are being made to recruit additional staff, however, it is not an offence to start work without planning permission. The applicant takes a risk that remedial work may be necessary but the City Council can only take enforcement action if there will be a severe impact on an amenity. It was suggested that there was a misconception between the City Council's powers and the Parish Council's expectations and **it was suggested that an information session be arranged.**

**Bartle Garden Village** – It was queried why the Bartle Garden Village application for 1,100 homes and a primary school was approved when other applications in neighbouring villages were being refused and defended at appeal because the City Council has a 5 year supply. It was confirmed that the Policy was contrary to Policy to EN1 but significant weight was attached to the benefits of providing an additional roundabout on the PWDR. If the roundabout proved necessary at a later stage, the PWDR road would have to be closed resulting in traffic using local roads. It was confirmed that the additional traffic generated by the development had been taken into account in the traffic assessment.

**Ingol Health Centre** – The expansion of Ingol Health Centre is still an ongoing project for the NHS. **They have until 2025 to spend the funding received from the S106 Agreement at Cottam Hall.** Progress was delayed due to Covid19 but the City Council is expecting the project to pick up again in the near future.

**Stakeholder meetings** - It was confirmed that there are **no plans to re-start the NW Preston Stakeholder meetings** however, the City Council has provided further information regarding developments in Broughton and Barton through Cllr Whittam and they would be happy to do the same for Woodplumpton.

**Members are requested to comment on the feedback provided in bold italics and advise if they would like an information session on enforcement powers to be arranged.**

## 6. FLOODING CONCERNS

Mr Clempson, Mr Wallace's parliamentary assistant, attended the November meeting and it was RESOLVED that several issues be referred to Mr Wallace MP for his attention. Mr Wallace replied to the issues on the 15<sup>th</sup> December and a copy of his reply has been forwarded to Members. Of note is the paragraph in relation to the drainage concerns relating to the Taylor Wimpey site. Mr Wallace MP states *I have previously been pressing United Utilities to invest in upgrading the sewer system and am pleased to report that I have been assured that funding is available to deliver the upgrade works. United Utilities estimate that the work will start on site in 2022, with a construction period of approximately 14 months.*

Mr and Mrs Brown proprietors of Cottam Post Office have received a similar letter from Mr Wallace MP and **Members are requested to consider their representation under public participation.** Members are also requested to note that the Clerk was informed via social media, that water levels were rising at the Post Office on the 30<sup>th</sup> December and an appeal was made for sandbags. The Clerk established that neither the City Council or County Council retain a stock. Further discussions have established that this is due to storage issues, inability to prioritise demand when flooding occurs, health issues regarding disposal of the contaminated water and the fact there is no statutory duty for Councils to supply sandbags. Furthermore, if sandbags are supplied by the local authority, expectations are raised that the property will be 'protected' from flooding which could lead to liability claims. Residents are encouraged to make their own arrangements with local building suppliers if they feel that sandbags would be of use.

## UPDATE ON TRAFFIC CALMING

The Winter Newsletter included the consultation on the Woodplumpton traffic calming scheme which closed on the 10<sup>th</sup> January. Various replies have been received which will be summarised by the Clerk. As time at this Parish Council meeting is limited, **Members are requested to confirm a date to discuss the replies and consider any alterations to the plans.**

As the meeting will primarily be to assess the replies before forwarding the report to LCC, the meeting may be held remotely if Members prefer.

The final Legal Agreement has been received from the Solicitor and has been copied to Members. **Members are requested to confirm that the document may be signed by the Clerk as the Proper Officer of the Council in the presence of a witness.**

#### 7. FINANCIAL STATEMENT – Dec 2021

**Members are required to note and approve the following invoices already paid in accordance with Standing Order 2020 15 (xii)**

DETAILS	PAYEE	AMOUNT	REF
Removal of old xmas tree & wall	Livingstone Tree Care	1330.00	NOV 73
Garden lease of land 2019/20	Community Gateway	1.00	NOV 74
Garden lease of land 2020/21	Community Gateway	1.00	NOV 75
Information sign Woodplumpton	Shelley Signs	1572.00	NOV 76
Lengthsman wks 30 - 33	B Hill	750.00	NOV 77
Community Garden plants	B Hill	137.87	NOV 78
Electrical work for Lights & Fountain*	Greenway Electrical	238.72	DEC 79
Delivery Dec Newsletter	J P P Media	162.00	DEC 80
Postage Dec Newsletter	J Buttle	353.10	DEC 81
Dec Salary	J Buttle	1160.11	DEC 82
PAYE	HMRC	101.94	DEC 83
Employer N Ins	HMRC	76.52	DEC 84
Dec Pension	Nest Pension	51.59	DEC 85

\*When fitting the electrics for the Christmas lights it was established that there was no electrical fault protection to the fountain. This was rectified as part of the electrical works as it was considered to be a health & safety risk.

**The Chairman is requested to confirm the accounts and December statements have been verified.**

#### 8. REVIEW OF 3rd QUARTER ACCOUNTS 2021 / 2022

**Members are requested to consider progress against budgeted items following the completion of the 3<sup>rd</sup> Quarter April – December 2021.**

Members are requested to note that the Clerks expenses were not claimed July – Sep or Oct – Dec and are included in the January accounts for payment below.

#### 9. SLCC MEMBERSHIP

**Members are requested to renew the Clerk's membership to the Society of Local Council Clerks.** As the Clerk works for 2 Parishes it is proposed that the membership cost of £215 is shared by both Parishes at £107.50 each.

#### 10. ACCOUNTS FOR PAYMENT

**Members are required to note and approve the following invoices already paid in accordance with Standing Order 2020 15 (xii)**

DETAILS	PAYEE	AMOUNT	REF
Lengthsman 34 – 37 (December)	B Hill	750.00	JAN 86
By-Election cost	Preston City Council	2535.25	JAN 87
Stationery inc Newsletter Envelopes	Viking	80.38*	JAN 88

\* £21.50 to be refunded by Whittingham Parish Council

**Members are required to approve the following invoices for payment in January**

DETAILS	PAYEE	AMOUNT
Jan Salary	J Buttle	1160.11
PAYE	HMRC	101.94
Employer N Ins	HMRC	76.52
July – Sep & Oct – Dec expenses	J Buttle	76.00

## 11. AUTHORISATION OF ACCOUNT CHANGES

Under MIN 21/117 Members resolved to transfer £100k to the CCLA account. The transaction has not been completed as the CCLA require Members to authorise the Clerk's new address before processing the transaction. Barclays Bank also require authorization in relation to the Community Garden account. Members are requested to sign the appropriate forms which will be brought to the meeting.

## 12. 2022 / 23 BUDGET AND PRECEPT SUBMISSION

Members considered the DRAFT budget at the November meeting and under MIN 115 resolved to keep the £1200 hedge maintenance costs in the budget to enable extra hours to be paid to the Lengthsman on adhoc basis. The draft budget has been redrafted to reflect the resolution. In addition, Members are requested to note that National Insurance premiums will rise by 1.25% from April resulting in an additional £10 being added to the budget. £800 was included as an estimate for the 2021 by-election, however as the final invoice was for £2,535 a further £1735 has been added to the budget. **Members are requested to approve the budget expenditure of £43,475**

Incomes estimates have been included and after referring to the explanatory email sent with the budget, **Members are required to confirm the Precept requirement for 2022/23.**

## 13. PLANNING APPLICATIONS BEFORE COUNCIL

a) Due to the time constraints of a remote meeting, the Clerk is dealing with **routine** planning matters under **delegated authority** in accordance with Standing Order 2020 (15 xiv). Representations for December were emailed with the December update. **Members are requested to note the December representations emailed on the 21<sup>st</sup> December and approve the January comments emailed with the agenda.** Applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

## 14. UPDATE ON ONGOING MATTERS

Due to the number of items on the agenda and the statutory requirement to consider and set the 2022/23 Precept, Members are requested to **note** the following matters which have been carried forward to the February Agenda.

**LCC HIGHWAY CONCERNS - MIN 21/104 The Orchard and MIN 21/105 Moorside Lane** confirm that further responses are required from PCC and LCC. As the responses have not been received, both matters have been carried forward to the February agenda.

**AMBROSE HALL FARM ODOUR ISSUES** – An article was included in the winter Newsletter in accordance with **MIN 21/106**. Mr Wallace's letter of the 15<sup>th</sup> December confirms he has written to Mr Phillips, CEO of Preston City Council, to request more details on the investigation. The matter will be added to a future agenda when Mr Wallace receives a reply from Mr Phillips.

**WOODPLUMPTON STOCKS – MIN 21/107** confirms that as the stocks are a health and safety concern on LCC land, Cllr Greaves would seek advice from LCC Heritage Officers. The matter will be added to a future agenda once LCC's advice is received.

## 15. DATE OF NEXT MEETING

The next meeting will be on **Monday 21<sup>st</sup> February 2022 at 7.00pm.**